

Manassas SkillSource Career Services Center

www.myskillsource.org

6901 Sudley Road, Parish Hall Room 204, Manassas, VA 20109

(OFFICE) 703-530-3073

Hours of Operation: Monday By Appointment Only

Tuesday through Wednesday 8:30am-5:00pm (The center is closed 1-2pm for lunch)

Thursday: 1:00pm-5pm & Fridays: 8:30am-1:00pm

September 2017



Monday	Tuesday	Wednesday	Thursday	Friday	
				1 Drop In Resume Review Center closes at 1:00 pm	PARTNERS SkillSource Group 703-530-3073 Workforce Innovation and Opportunity Act (WIOA) 703-530-3073 Youth WIOA Kenia Larin 571-385-9681 National Council on Aging Call for an appointment Kristi Sargent 571-635-4027 ext100 Virginia Employment Commission 703-897-0407 DARS Mark Fletcher 703-335-5550 Job Corps 703-586-6544 Prince William County Public Schools Adult Education Program 703-791-7357 Northern Virginia Community College Director, Contract Training 703-323-4276 Ticket to Work Lauren Parker 703-752-1606
4 Center open by appointment only	5	6	7 Center Opens at 1:00pm	8 Drop In Resume Review Center closes at 1:00 pm	
11 Center open by appointment only	12	13	14 Center Opens at 1:00pm	15 Drop In Resume Review Center closes at 1:00 pm	
18 Center open by appointment only	19	20	21 Center Opens at 1:00pm WIOA Youth Orientation Registration required 2:00pm-4:00pm	22 Drop In Resume Review Center closes at 1:00 pm	
25 Center open by appointment only	26	27	28 Center Opens at 1:00pm WIOA Youth Orientation Registration required 2:00pm-4:00pm	29 Drop In Resume Review Center closes at 1:00 pm	

WEBINAR on Resume, Interview Skills and Job Seekers Guide

September 2017

-Interview Techniques – September 8, 2017 at 9:00 AM EDT

Register at <https://attendee.gotowebinar.com/register/9128076648955147779>

- Resume Writing- September 12, 2017 at 9:00 a.m. EDT

Register at <https://attendee.gotowebinar.com/register/355747371558128899>

-Managing your Career – September 19, 2017 at 9.00 a.m. EDT

Register at <https://attendee.gotowebinar.com/register/1208402146224087811>

-Job Loss Survival Guide– September 29, 2017 at 9:00 a.m. EDT

Register at <https://attendee.gotowebinar.com/register/4478390409160215555>

October 2017

-Interview Techniques - October 6, 2017 at 9:00 AM EDT

Register at <https://attendee.gotowebinar.com/register/704232085060279042>

- Resume Writing- October 12, 2017 at 9:00 a.m. EDT

Register at <https://attendee.gotowebinar.com/register/3573944239416125698>

-Job Loss Survival Guide– October 20, 2017 at 9:00 a.m. EDT

Register at <https://attendee.gotowebinar.com/register/4083089591332288514>

-Managing your Career – October 27, 2017 at 9.00 a.m. EDT

Register at <https://attendee.gotowebinar.com/register/5750261480342951938>

Resume,

Resume, Interview and Job Seekers Guide webinars are offered by Employment Specialists of the Fairfax County Department of Family Services. Webinars can be easily accessed online from any location. They contain tips and suggestions to improve your skills. Live instructors are available during the presentations providing with the opportunity to make questions. You may also request a printed guide upon completion. Please contact any of the SkillSource Centers staff to get assistance with the registration.

System Requirements for Webinars: PC-based attendees: Windows® 8, 7, Vista, XP, or 2003 Server; Mac®-based attendees: Mac OS® X 10.6 or newer; Mobile attendees: iPhone®, iPad®, Android™ phone, or Android tablet.

Workforce Innovation and Opportunity Act - The Workforce Investment Act program can assist eligible adults with employment and training services. To learn more about the program and to schedule an intake meeting, please visit www.myskillsource.org then click on 'For WIOA Applicants', and follow the instructions. For more information go to www.myskillsource.org

Workforce Innovation and Opportunity Act (WIOA) Youth Program - Are you between the ages of 17-24? Do you need help with your career and educational goals? Come learn about our Workforce Innovation and Opportunity Act (WIOA) Youth Program and see if you are eligible for free career and educational assistance. Visit <http://www.myskillsource.org/page/id/38/youth> for helpful documents to bring. (Registration requested)

NCOA - National Council on Aging Are you unemployed, need training, and live in Northern Virginia? If you are 55 or older you can refresh your job skills and re-enter the workforce. NCOA trains low-income older adults through their Senior Community Service Employment (SCSEP) Program. You earn an income while you expand your skills through on the job training.