

Applicant Resume Bank

Applicant Resume Bank for Jobseekers and Business Owners

As part of the Northern Virginia Labor Market Information System (LMIS), jobseekers in the Northern Virginia region can place their resumes online in an electronic format.

This system is free to both the jobseeker and the local business owner seeking to hire a new employee

For a jobseeker, placing a resume online has never been easier. The applicant simply needs to register at the Northern Virginia Labor Market Information website. After signing in and placing the resume online in an electronic format, the applicant can click on the icon labeled 'Turn On Job Search Agent' to begin receiving email notifications of jobs posted that meet job seeker as well as business owner criteria.

After registering on the Northern Virginia Labor Market Information System, Northern Virginia business owners can review resumes of job seekers online and create online links that automatically announce when a resume meeting the business owner's criteria has been posted. Business owners can access the System at any time and choose which jobseeker(s) they wish to interview.

The Northern Virginia Labor Market Information System also allows *SkillSource* Center business outreach staff to electronically communicate with regional businesses regarding their hiring or applicant screening needs. This efficient process greatly accelerates information sharing and applicant matches, and simplifies the entire hiring process.

Business owners can find the Applicant Resume Bank online at the Northern Virginia Labor Market Information System. Go to www.myskillsource.org and click on the icon labeled Labor Market Information System.

For additional information on the Northern Virginia Applicant Resume Bank, please contact James Do at (703) 533-5471 or at james.do@fairfaxcounty.gov.