



Updated: 1/27/2012

## Lake Anne SkillSource Center

A Comprehensive One-Stop Center  
 www.myskillsource.org  
 11484 Washington Plaza West, Suite 110  
 Reston, VA 20190  
 703-787-4974 FAX:703-787-9232  
 TDD/TTY VA- 711

Hours of Operation: Monday -Thursday 8:00-4:30pm  
 Friday 10:00- 4:30pm

# February 2012



Monday	Tuesday	Wednesday	Thursday	Friday	<b>PARTNERS</b> <b>Fairfax County Adult Education</b> <b>Jocelyn Kendall (703) 533-5466</b> <b>(703) 380-8711</b>  <b>Department of Rehabilitative Services</b> <b>Leanne M Rerko (571) 224-8779</b>  <b>Ticket to Work Program</b> <b>Lauren Parker (703) 752-1606</b>  <b>SNAPET</b> <b>Kristen Biggs (703) 787-4953</b>  <b>Senior Employment Resources</b> <b>(703) 750-1936</b>  <b>WIA Youth Program</b> <b>Jeanna Vaughn (703) 531-6286</b>  <b>Veterans Employment Rep</b> <b>Louie Perkins (703) 897-0438</b>  <b>Virginia Employment Commission</b> <b>Stuart Finley (703) 897-0430</b> <a href="http://www.vawc.virginia.gov">www.vawc.virginia.gov</a>  <b>Job Corps Counselor</b> <b>Tiara Fulton</b> <a href="http://www.jobcorps.gov/Home.aspx">http://www.jobcorps.gov/Home.aspx</a> <b>(703) 671-5300</b>  <b>Service Source</b> <b>(703) 461-6000</b> <a href="http://www.servicesource.org/">http://www.servicesource.org/</a>  <i>Description of Acronyms</i> <b>SNAPET</b> <b>Supplemental Nutrition Assistant Program</b> <b>Employment and Training (Services)</b>  <b>WIA</b> <b>Workforce Investment Act</b>  <b>EOS</b> <b>Employer On-Site</b>
		<b>1</b>  <u>Virginia Employment Commission</u> <b>9:00am - 3:00pm</b>  <u>GED Class</u> <b>9:15am - 12:30pm</b>	<b>2</b>  <u>WIA Program Orientation</u> <b>Begins at 10:00am</b> <b>Registration Required</b>  <u>SNAPET by appointment</u>	<b>3</b>  <b>Center Opens at 10:00 AM</b>	
<b>6</b> <u>GED Class</u> <b>9:15am - 12:30pm</b> <u>WIA Youth Program</u> <b>10:00am - 2:00pm</b> <u>DRS by appointment</u> <b>12:00pm - 3:00pm</b>	<b>7</b> <u>SNAPET by appointment</u> <u>GED Class</u> <b>9:15am - 12:30pm</b> <u>WIA Youth Program</u> <b>10:00am - 2:00pm</b> <u>WIA</u> <b>Walk-ins Welcome</b> <b>10:00am - 3:00pm</b>	<b>8</b> <u>Virginia Employment Commission</u> <b>9:00am-3:00pm</b> <u>Work Keys INOVA Assessment</u> <b>9:00am - 1:00pm</b>  <u>GED Class</u> <b>9:15am - 12:30pm</b>	<b>9</b>  <u>SNAPET by appointment</u>  <u>GED Class</u> <b>9:15am - 12:30pm</b>  <u>Basic Computer Class</u> <b>10:00am - 12:00pm</b>	<b>10</b>  <b>Center Opens at 10:00 AM</b>	
<b>13</b> <u>Elevate America Initiative</u> <b>10:00am - 12pm</b> <b>GED CLASS:</b> <b>9:15am-12:30pm</b>  <u>WIA Youth Program</u> <b>10:00am - 2:00pm</b>  <u>DRS by appointment</u> <b>12:00pm - 3:00pm</b>	<b>14</b> <u>SNAPET by appointment</u> <u>GED Class</u> <b>9:15am - 12:30pm</b> <u>WIA Youth Program</u> <b>10:00am - 2:00pm</b> <u>WIA</u> <b>Walk-ins Welcome</b> <b>10:00am - 3:00pm</b> <u>VITA</u> <b>3:30pm-8:00pm</b>	<b>15</b> <u>Virginia Employment Commission</u> <b>9:00am-3:00pm</b>  <u>Work Keys Assessment</u> <b>9:00am - 1:00pm</b>  <u>GED Class</u> <b>9:15am - 12:30pm</b>	<b>16</b>  <u>SNAPET by appointment</u>  <u>GED Class</u> <b>9:15am - 12:30pm</b>  <u>Basic Computer Class in Spanish</u> <b>10:00am - 12:00pm</b>	<b>17</b> <b>Center Opens at 10:00 AM</b>  <u>Resume, Interviewing, &amp; Networking Workshop</u> <b>10:30am - 12:30pm</b>	
<b>20</b>  <b>CENTER IS CLOSED</b>  <b>County Holiday Observed</b>  <b>George Washington Day</b>	<b>21</b> <u>SNAPET by appointment</u> <u>GED Class:</u> <b>9:15am-12:30pm</b> <u>WIA</u> <b>Walk-ins Welcome</b> <b>10:00am - 3:00pm</b> <u>WIA Youth Program</u> <b>10:00am - 2:00pm</b> <u>VITA</u> <b>3:30pm-8:00pm</b>	<b>22</b> <u>Virginia Employment Commission</u> <b>9:00am-3:00pm</b>  <u>GED Class</u> <b>9:15am - 12:30pm</b> <u>NOVAGATE Workshop</u> <b>1:00-3:00pm</b>	<b>23</b>  <u>SNAPET by appointment</u>  <u>GED Class</u> <b>9:15am - 12:30pm</b>  <u>Educate Virginia Program</u> <b>10:00am - 12:00pm</b>	<b>24</b> <b>Center Opens at 10:00 AM</b>  <u>Social Media Workshop</u> <b>10:30am - 12:30pm</b>	
<b>27</b> <b>GED CLASS:</b> <b>9:15am-12:30pm</b> <u>WIA Youth Program</u> <b>10:00am - 2:00pm</b> <u>DRS by appointment</u> <b>12:00pm - 3:00pm</b> <u>Marketing Yourself/Resume</u> <b>9:30am - 12:30pm</b>	<b>28</b> <u>SNAPET by appointment</u> <u>GED CLASS:</u> <b>9:15am-12:30pm</b> <u>WIA</u> <b>Walk-Ins Welcome</b> <b>10:00am - 3:00pm</b> <u>WIA Youth Program</u> <b>10:00am - 2:00pm</b> <u>VITA</u> <b>3:30pm-8:00pm</b>	<b>29</b> <u>Virginia Employment Commission</u> <b>9:00am-3:00pm</b>  <b>GED CLASS:</b> <b>9:15am-12:30pm</b>		<b>VITA Program</b> <b>Every Tuesday and Saturday</b> <b>3:30pm - 8:00 pm</b> <b>and</b> <b>9:00am-12:30pm</b>  	

Fairfax County is committed to nondiscrimination on the basis of disability in all county programs, services and activities. Reasonable accommodations will be provided upon request. For information, or to request this information in an alternate format, please call 703-787-4974.



Equal Opportunity Employer/Program Auxiliary aids & services are available upon request. For information on how to reach this location using public transportation, visit [www.fairfaxconnector.com](http://www.fairfaxconnector.com) or call (703) 339-7200; TTY (703) 339-1608 or [www.wmata.com](http://www.wmata.com) (202) 637-7000; TTY (202)638 3780. In case of bad weather, please call the Center to check on our office hours.

# February Highlights at the Lake Anne SkillSource Center

## Events to Attend:

### **Elevate America Initiative, Information Session For Veterans: February 13<sup>th</sup> 10:00am-12pm**

Are you a veteran? Did you know that the Workforce and Training Services for Veterans in the Northern Virginia Workforce Area has partnered with the Microsoft Corporation and the SkillSource Group, Inc. to offer local veterans and their eligible spouses' vouchers for free IT training and certification? These services are designed to help build the skills that employers are looking for and may be available to you. Just ask our staff for more information or sign up for this information session at our front desk.

### **Resume, Interviewing, & Networking Workshop: February 17<sup>th</sup> 10:30am-12:30pm**

Would you like more professional feedback about your resume? Do you know how to network and "get out there" in the market? Come hear from other professionals who recently landed a job and how they did it! Bring your resume for one-to-one feedback. Register for this no-cost workshop at our front desk or by calling (703) 787-4974.

### **Marketing Yourself/Resume Workshop: February 27<sup>th</sup> 9:30am -12:30pm**

In today's world of sending resumes electronically and applying for positions on-line, employers often receive hundreds and sometimes thousands of resumes for each position posted. How will yours make it from the hundreds and thousands to the five or ten resumes that HR selects to forward to the hiring manager? Register to attend this informative workshop at no-cost at our front desk or by calling (703) 787-4974.

### **Social Media Workshop: February 24<sup>th</sup>, 10:30-12:30pm**

Learn tips on how to help make "Linked In" and other social media sites increase your professional network and land more job leads and bring your resume for professional feedback. Sign up to attend this workshop presented by DeVry University by visiting our front desk or calling (703) 787-4974.

## Special Programs and Services Offered:

### **SNAPET Program:**

Are you receiving food stamps? If so, you likely qualify to receive the many benefits of the Supplemental Nutrition Assistant Program Employment and Training services. Benefits may include transportation support, job development assistance, your own employment counselor and much more. Contact your social worker or Kristen Biggs at (703) 787-4953.

### **Find out how to finish high school: GED classes are now offered here!**

Most jobs with a livable wage now require at minimum a GED or high school diploma. If you can read English on at least a 4<sup>th</sup> grade level, you may qualify to take GED classes at a low-cost fee right here at the Lake Anne Skillsource Center in the mornings, or at other nearby locations in the evenings. Call Jocelyn Kendall at (703) 533-5466 for more information on this opportunity or other options to complete high school.

### **VITA Program: Get Your Taxes done for free by professional volunteers!**

The Volunteer Income Tax Assistance (VITA) Program is dedicated to helping low-income individuals and families prepare their tax returns at no cost. Certified volunteers will be delivering their free services at this site starting in late January through mid-April on Tuesday evenings and Saturday mornings. Walk-ins are welcome and are encouraged to arrive early!

For more information and info on other locations go to: <http://nvacash.org/vita/>

### **Virginia Employment Commission Representative On-Site Every Wednesday**

Are you unsure what next step to take to receive unemployment benefits? Have you filed your claim but been denied or had any other problems? Do you need help with your job search? Sign up to talk with an official VEC Representative by making an appointment at our front desk or calling (703) 787-4974.