



Prince William Workforce Center

Member of the Virginia Workforce Network

www.myskillsource.org

13370 Minnieville Road Woodbridge, VA 22192

(OFFICE) 703-586-6800 (FAX) 703-897-0424 (TTY) 703-583-6850

Hours of Operation: Monday – Tuesday – Thursday – Friday 8:30am – 4:30pm
Wednesday 9:00am – 4:30pm

September 2010



Monday	Tuesday	Wednesday	Thursday	Friday
30 Hot Jobs Board Update	31 Career Assessments Walk- in Service	1 Office Opens 9am Job Fair Staffing Agency's 10-2pm Service Source Disability Navigator 10am-4pm	2 Veterans Only JOB READINESS WORKSHOPS 11am-4pm Pre-Register Richard Moore	3 WIA Orientation Pre-Register Pam Bell 10:00am NEW Introduction to Microsoft Word 10:00am – Noon
6 Office Closed <i>Have a safe Labor Day</i>  Observance of Labor Day	7 Veterans Only JOB READINESS WORKSHOPS 11am-4pm Pre-Register Richard Moore	8 Office Opens 9am Federal Job Search – Cracking the Code Presenter Corliss Jackson 1 st Session: 10am to 11:30am 2 nd Session: Noon to 1:30pm PRE-REGISTRATION REQUIRED Intro to Computers & Job Search 1:30pm – 3:30pm	9 Veterans Only JOB READINESS WORKSHOPS 11am-4pm Pre-Register Richard Moore	10 En Espanol: Introduccion a la Computadora y Busqueda de Trabajo 10:00am – Noon
13 Veterans Only JOB READINESS WORKSHOPS 11am-4pm Pre-Register Richard Moore	14 Career Self-Assessment & Resume Writing NOVA Presenter Dennis Sullivan 9:00am – Noon Veterans Only WIA Orientation Pre-Register Pam Bell 10:00am	15 Office Opens 9am Service Source Disability Navigator 10am-4pm	16 Job Search & Interviewing NOVA Presenter Dennis Sullivan 9:00am – Noon Using the VAWC Effectively 10:00am – 11:30am	17 Employer Panel Discussion (Employers To Be Announced) 10:30am-Noon Open to the Public Pre-Registration Required Richard Moore
20 Veterans Only JOB READINESS WORKSHOPS 11am-4pm Pre-Register Richard Moore	21 Resume Writing & Interviewing Skills 9:00am – Noon	22 Office Opens 9am Service Source Disability Navigator 10am-4pm Introduction to Microsoft Word 1:30pm – 3:30pm	23 En Espanol: Introduccion a la Computadora y Busqueda de Trabajo 10:00am – Noon Veterans Only JOB READINESS WORKSHOPS 11am-4pm Pre-Register Richard Moore	24 WIA Orientation Pre-Register Pam Bell 10:00am
27 Nova Gate Start Your Own Business Informational Seminar 10am	28 Introduction to Computers & Job Search 1:30pm – 3:30pm	29 Veterans Only JOB READINESS WORKSHOPS 11am-4pm Pre-Register Richard Moore	30 En Espanol: Introduccion a la Computadora y Busqueda de Trabajo 10:00am – Noon	

PARTNERS

SkillSource Group Center Manager
 Kristi Hartley
 703-586-6542

Workforce Investment Act (WIA)
 Pamela Bell
 703-586-6547

VEC
 Marjorie Clift-Bowman,
 (703)-897-0407

Veteran Employment rep
 Richard Moore
 703.897.0435

DRS
 Mark Fletcher
 703-335-5550

Job Corps
 JL Williams-Nelson
 703-580-6966

Prince William County Adult Education
 Betty Sneed
 703-512-5433

Northern Virginia Community College
 Director, Contract Training &
 Allan Gimian
 703-878-5883

Department for the Blind and Vision Impaired
 Pam Pendleton
 703-277-3581

Service Source
 Greg Bell
 703-953-8389

We are committed to nondiscrimination on the basis of disability in all programs, services and activities. Reasonable accommodations will be provided upon request. For information, please call 703.897.0407





Prince William Workforce Center

Member of the Virginia Workforce Network

www.myskillsource.org

13370 Minnieville Road Woodbridge, VA 22192

(OFFICE) 703-586-6800 (FAX) 703-897-0424 (TTY) 703-583-6850

Hours of Operation: Monday – Tuesday – Thursday – Friday 8:30am – 4:30pm

Wednesday 9:00am – 4:30pm

September 2010

